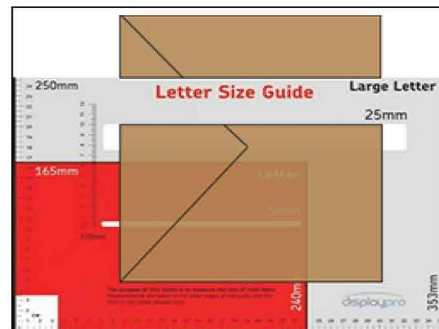
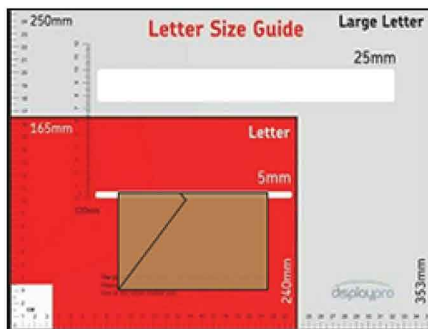


Letter / Large Letter Bag

P6649

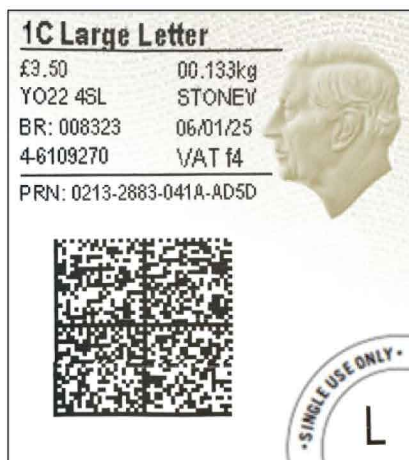


All letters must not exceed the red zone. Large Letters must fit within the Large Letter grey zone and go through with ease – Up to 750g, **EXCEPT** tracked Large Letters which are allowed up to 1KG.



Must not include

- Metered / Franked mail
- PPI or Priority mail
- SD and International priority mail

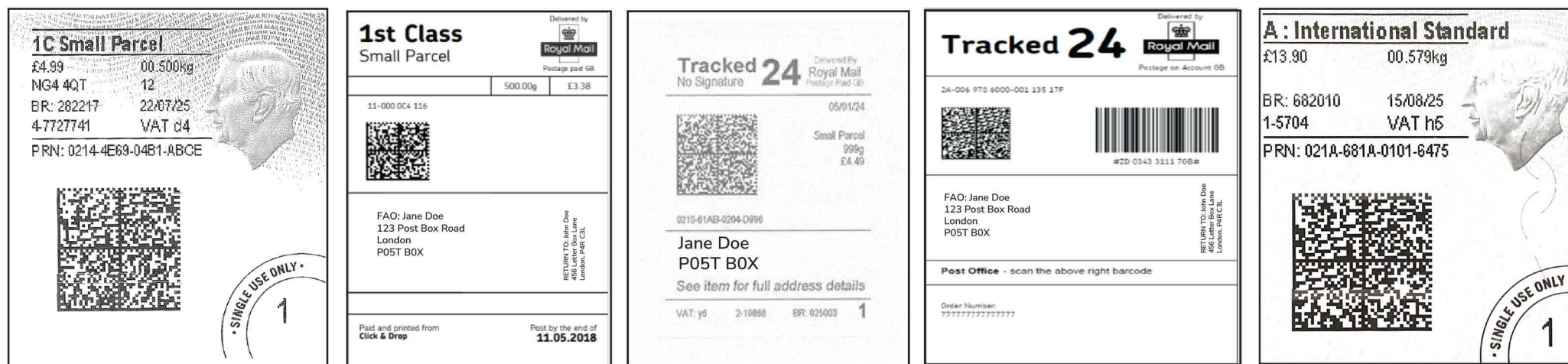


1st Class Parcel Bag



- 1st class parcels **NOT** on keep separate laminate, including pre-paid.
All Tracked 24 parcels including Tracked Returns.
- International standard & Economy parcels / BFPO / Articles for the Blind / FREEPOST / loose 1st class metered / franked parcels.

See examples below



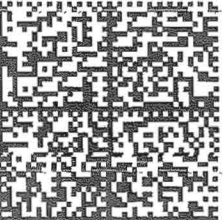
2nd Class Parcel Bag



- 2nd Class parcels that are **NOT** on the keep separate laminate, including pre-paid. All Tracked 48 parcels including Tracked Returns.
- Loose 2nd class Franked / Metered parcels.

2C Small Parcel

£3.90 00:500kg
NG4 4QT 12
BR: 282217 22/07/25
4-7727745 VAT G4
PRN: 0214-4E69-04B1-AC06



• SINGLE USE ONLY •
2

2nd Class

Delivered By

Postage Paid GB
Medium Parcel
Skgs

Q27 A1

11-000 218 205



FAO: Jane Doe
123 Post Box Road
London
P05T BOX

RETURN TO: John Doe
123 Post Box Road
London, PAR C3L

Postage Cost
£8.79
Post by the end of
08.09.2021
Paid and printed from
Click & Drop

Tracked 48

Delivered By

Postage on Account GB

B76 F14 AAA 000

QA-012 345 6789-24A 24F 24C



#AA 1234 5678 9AAB#

Addressee Name
Address Line 1
Address Line 2
Address Line 3
Town
Post Code

Return Address
Address Line 1
Address Line 2
Town
Post Code

Internal Use – Scan the above left 2D barcode

Return parcels the easy way with Parcel Collect.
Visit send.royalmail.com/collect
or use the Royal Mail app

Tracked 48 Signature

Delivered By
Royal Mail
Postage Paid GB

05/01/24

Medium Parcel
3,999g
£8.69

0210-11AB-0204-D9EB

Jane Doe
P05T BOX

See item for full address details

VAT: y6 2 10871 BR: 026003 **2**



Keep Separate

PRIORITY MAIL – All formats of SD, **All International Priority services** - including International Tracked, International Signed & International Tracked and Signed – keep in a priority mail bag.



FRANKED/METERED LETTERS - In green or red pouches or loose letters / large letters should be kept separate in an **UNSEALED** mail bag.

N.B any Priority Franked / Metered Letters & Parcels should go in the Priority Mail Bag.



ACCOUNT (PPI) MAIL-

Should be presented in a sealed bag with a sales order for scanning into Horizon.



PFWW-
All Keep Separate.

